

TENDER FOR

Repairing and Comprehensive Annual Maintenance Contract (CAMC) of 2 nos Elevator (Kone Make) installed in Head Office, UKPCB for contract period 05 years.

Tender No.: -----



**Uttarakhand Pollution Control Board., Gaura Dev Bhawan, 46-B IT Park, Sidecul,
Dehradun Tel No. 0135-2976157,**

Email: - msukpcb@yahoo.com

INFORMATION AND INSTRUCTIONS FOR BIDDERS

FOR TENDERING

The Chief Environment Officer, Uttarakhad Pollution Control Board on behalf of Member Secretary, Uttarakhad Pollution Control Board invites tenders from Approved and eligible Original Equipment Manufacturer or their authorized dealers for **“Repairing and or Comprehensive Annual Maintenance of Lifts”**

S. n o	Name of work & Location	Tender Fees	Estimated cost put to bid (Rs.)	Earnest Money	CAMC period	Tender filling start date.	Date & time of Pre Bid Meeting	Last date of submission of bid, Bid Security and other documents as Specified in the bid document.	Date & time of opening of bid
1	2	3	5	6	7	8	9	10	11
1	Repairing and Comprehensive Annual Maintenance Contract (CAMC) of 2 nos Elevator (Kone Make) installed in Head Office, UKPCB for contract period 05 years.	1000/-	3,00,000 per year	10000/-	60 months	06.06.2022	At 03:00 PM on 15.06.2022	25.06.2022: 12:00 Hrs	3:00 PM on 25.06.2022

1. The intending bidder must read the terms and conditions carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders uploaded on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.ueppcb.uk.gov.in
4. The successful bidder has to execute a contract on Indian non judicial stamp paper of Rs.100/- (Rupees one hundred only) within fifteen (15) days from the date of award of this tender in his favour and also required to furnish the PBG @ 3% or as per latest guidelines of ministry of finance and Department of expenditure against performance guarantee of contract value in the form of FDR from any Nationalized/Schedule bank duly pledged in favor of Uttarakhad Pollution Control Board & payable at Dehradun only.

List of Documents to be submitted along with Bid:

- I.** BID Security Declaration
- II.** Certificate of Registration for GST and acknowledgement of GST up to date filed return.
- III.** Certificate of work experience (As specified in Clause 1.2.1 of CPWD-6).
- IV.** Singed with company seal on each pages of NIT and documents uploaded with bid.
- V.** Annual Financial Turnover should be at least 50% of the estimated cost put to ~~work~~ during the immediate last three consecutive financial years.
- VI.** Audited Balance sheet by chartered Accountant of last 3 Years.
- VII.** Copies of valid CAMC award for similar work issued by respective Organizations.
- VIII.** Only Authorized signatory will be permitted to sign any type of documents.

Note: Offer without copies of the above-mentioned documents shall be liable for rejection.

UKPCB, Notice Inviting Tender

Name of Work: - *“Repairing and Comprehensive Annual Maintenance of 02 nos Elevator Kone Make installed at UTTARAKHAD POLLUTION CONTROL BOARD Dehradun for contract period 05 years*

The work is estimated to Cost Rs. **300000/- per year**. This estimate, however, is given merely as a rough guide. Intending tenderer is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-

Criteria of eligibility

Three similar works each of value (CAMC for a year) not less than **Rs. 112,000/-** or two similar work each of value not less than **Rs. 180000/-** or one similar work of value not less than **Rs. 2,24000/-** in last 5 years ending last day of the month previous to the one in which the tenders are invited.

Similar works means “Comprehensive Annual Maintenance of Lifts or S.I.T.C. of Lifts”. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of tenders.

An Agreement shall be drawn with the successful bidders.

The bid document consisting of plans if any, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract.

Earnest Money in the form of Demand Draft or Pay order or Bankers Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (drawn in favour of Uttarakhad Pollution Control Board shall be submitted along with bid. The contractor whose bid is accepted will be required to furnish performance guarantee of 3% (Three Percent) within 15 days of the issue of award letter.

Guarantee will be submitted on yearly basis against the amount of CAMC for the respective year.

This guarantee shall be in the form of Government Securities or Guarantee Bonds of any Scheduled. In case the contractor fails to deposit the said performance guarantee within the period the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money

deposited shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registration or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW welfare Board including Provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for the said work within the period specified in schedule F.

Intending bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of work and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

The competent authority on behalf of the Director of Uttarakhand Pollution Control Board does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection. The competent authority on behalf of the MS Uttarakhand Pollution Control Board reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

The bid for the works shall remain open for acceptance for a period of **90 (Ninety)** days from the date of opening of Financial bids.

This notice inviting Bid shall form a part of the contract document. The successful bidders /contractor, on acceptance of his tender by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of: -

- a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the tender at the time of invitation of tender and the rates quoted at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
- b) *Standard Form as applicable.*

In case the bidder withdraw tender or make any modification in the terms & condition of the Tender which is not acceptable to the department. On view of earnest money non-deposit following bid security declaration, the contractor shall not be eligible to bid for Uttarakhand Pollution Control Board.

Following will be covered under **Repairing and or Comprehensive Annual Maintenance of Lifts.**

1. Unlimited break down attend by Bidder
2. 4 servicing of elevators per month.
3. In any parts are damage the damage parts change parts change within 1 day.
4. All damage parts of elevator change and repair by Bidder.
5. Unlimited breakdown if any will be immediately attended
6. Provide training to the office staff for emergency breakdown.
7. 24/7 Service will be provided.
8. CAMC will include complete replace of parts/machinery/fixtures and other electrical circuits and mechanical errors.
9. In case, it is necessary to replace entire elevator it's to be replaced by the contractor.

Terms and condition for Payments

1. Advance Payment will make on quarterly basis after submission of bills. Payment for the succeeding quarter will be made upto 15 day of the first month of respective quarter
2. In case any default/ negligence observed during billing period, part/full payment will be withheld.

FINANCHIAL BID DOCUMENT

1. Name of the Party :
2. Address (with Tel. No. Fax no.) :
3. Name & Address of the Proprietor/
Partners/Directors (with Mobile No. & E-mail) :
4. Contact Person(S) with Mobile No. & E-mail) :

Sl.no.	Items	Qty.	Rate	Amount	GST as applicable
1.	Comprehensive AMC charges, for 02 nos Elevator KONE Make for five years including GST & cost of transportation of maintenance staff from agency office to site etc.	02	1st Year		
			2 nd Year		
			3 rd year		
			4 rd year		
			5 th year		

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/we will be blacklisted and will not have any dealing with the Department in future.

(Signature of Authorized Signatory with Date)

BID SECURITY DECLARATION

(TO BE TYPED ON NON-JUDICIAL STAMP PAPER OF RS.10/-)

Proforma for Earnest Money Deposit Declaration

Whereas, I/We (Name of agency)..... have submitted bids for

(Name of work) :- ***“Repairing and Comprehensive Annual Maintenance of 02 nos Elevator Kone Make installed at UTTARAKHAD POLLUTION CONTROL BOARD Dehradun for contract period 05 years***

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

- (1) If after the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents.
- (2) If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents.

I/We shall be suspended for two year and shall not be eligible to bid for Uttarakhad Pollution Control Board tenders from date of issue of suspension order.

Signature of the contractor(s)